Guide to my.uen

UTAH EDUCATION NETWORK
PROFESSIONAL DEVELOPMENT
WWW.UEN.ORG

What is my.uen?

My.uen is a web-based system allowing teachers to access educational tools and resources and create curriculum to share with students and other teachers.

It provides Utah teachers with a public webpage, links to curriculum resources, technology tools, access to the CACTUS licensing system and customizable links to educational sites. Each teacher's page allows them to post online assignments, their e-mail address, favorite websites and a welcome message to those who visit their site.

Educators who use UEN have access to a public and private web page. The public web page is available to anyone who searches for the educator's name. The educator is the only person who has access to the private web page where changes and editing can be done.

How do I log-in to and use my.uen?

Returning Users	New Users
1. Log-in at *http://my.uen.org* 2. If you have forgotten your log-in name or password, use the hint link to request it to be e-mailed to you. 3. The browser will open to your private page where you have the power to edit and change your messages and settings. 4. To see the public page, select the *<See my public page>* button at the top of the screen.	1. Visit the website *http://my.uen.org* and use the *<Register>* button to set-up an account. 2. Choose a log-in and password (something you will remember) and fill in your first and last name. 3. Next, you will choose your Affiliations, Job Types and Page Icon saving the changes with the *<Done>* button. 4. Select your curriculum and grade levels. 5. Edit your list of websites in the favorites section. 6. Use the *<Save>* button to save all the changes on your private page.

My.uen log-in information

Log-in name: _____

Password: _____

Public Page URL: _____